

CONSTITUTION AND BY-LAWS OF  
THE TENNESSEE MATHEMATICS TEACHERS' ASSOCIATION  
(Adopted at the annual meeting on May 4, 1957)  
(Updated through September 23, 2006)

CONSTITUTION

ARTICLE I (Name and Purpose)

Section 1. This organization shall be known as the Tennessee Mathematics Teachers' Association.

Section 2. The purpose of this Association shall be to encourage the study and improve the teaching of mathematics in the schools and colleges of Tennessee.

ARTICLE II (Meetings)

Section 1. The meeting at which this Constitution is adopted shall be considered the first annual meeting of the Association. Thereafter, an annual meeting shall be held at a time and place determined at the preceding annual meeting.

Section 2. Voting members present at an annual meeting shall constitute a quorum for the transaction of business.

ARTICLE III (Membership)

Section 1. The membership of the Association shall consist of three classes--ordinary members, honorary members, and sustaining members.

Section 2. Ordinary Members. Any teacher or former teacher of mathematics in Tennessee shall be eligible for membership in the Association. Any such teacher becomes an ordinary member, with the privilege of voting, by the payment of annual dues.

Section 3. Honorary Members. Persons who are not eligible for ordinary membership in the Association may be elected honorary members by a two-thirds vote of the members present at any annual meeting. Honorary members will neither vote nor pay dues.

Section 4. Sustaining Members. Any person, corporation or institution that contributes to the Association an amount set periodically by the Executive Committee becomes a sustaining member for one year. Sustaining members who are not ordinary members will neither vote nor pay dues.

ARTICLE IV (Officers)

Section 1. The officers of the Association shall be a President, Vice-President for Colleges and Universities, Vice-President for Two-Year Colleges, Vice-President for Secondary Schools, Vice-President for Middle Schools, Vice-President for Elementary Schools, Secretary, Treasurer, Editor, NCTM Representative, Contest Coordinator, Examinations Director, Statistician, Membership Coordinator, and Conference Advisor. These officers, together with the immediate Past President, shall constitute the Executive Committee of the Association. All officers, except the President, Editor, Contest Coordinator, Examinations Director, Statistician, Membership Coordinator, and Conference Advisor shall be elected in odd numbered years at the annual meeting and shall hold office for two years. The President shall be elected in even numbered years at the annual meeting, shall take office in the following year immediately after the adjournment of the annual meeting, and shall hold office for two years. The Editor, Contest Coordinator, Examinations Director, Statistician, Membership Coordinator, and Conference Advisor shall be elected by the Executive Committee. All officers, except the President and Past-President, may succeed themselves. Officers, except the President, shall take office immediately after the adjournment of the annual meeting in which they are elected. (As amended: 1967, 1974, 1975, 1976, 1977, 1980, 1987, 1993, 2001, and 2006)

Section 2. The President shall preside over all meetings of the Association and of the Executive Committee. He or she shall be responsible for the administration of all activities of the Association and shall cause the provisions of the Constitution and By-Laws to be carried out faithfully. He or she shall appoint all standing committees. He or she may call meetings of the Executive Committee whenever he or she considers them necessary, and shall call such meetings upon written request of a majority of the Executive Committee.

Section 3. In the event of the death, resignation, or disability of the President, the Executive Committee shall appoint one of the five Vice-Presidents to assume his or her duties, powers, and prerogatives. In the absence of the President from a meeting of the Association or the Executive Committee, any one of the five Vice-Presidents may preside. (As amended May 12, 1967; May 12, 1974; May 8, 1978; September 23, 2006)

Section 4. The Vice-President for Colleges and Universities shall be responsible for promoting the activities of TMTA in the colleges and universities of the state and providing liaison between these institutions and the Executive Committee of TMTA. (Adopted May 7, 1977; amended September 23, 2006)

Section 5. The Vice-President for Two-Year Colleges shall be responsible for promoting the activities of TMTA in the community colleges, technical institutes, and other two-year colleges of the state and providing liaison between these institutions and the Executive Committee of TMTA. (Adopted May 7, 1977; amended September 23, 2006)

Section 6. The Vice-President for Secondary Schools shall be responsible for promoting the activities of TMTA in the secondary schools of the state and providing liaison between these institutions and the Executive Committee of TMTA. (Adopted May 7, 1977; amended September 23, 2006)

Section 7. The Vice-President for Middle Schools shall be responsible for promoting the activities of TMTA in the middle schools of the state and providing liaison between these institutions and the Executive Committee of TMTA. (As amended May 7, 1977; May 2, 1987; and May 1, 1993)

Section 8. The Vice-President for Elementary Schools shall be responsible for promoting the activities of TMTA in the elementary schools of the state and providing liaison between these institutions and the Executive Committee of TMTA. (As amended May 7, 1977; May 2, 1987; and May 1, 1993)

Section 9. The Secretary shall keep a permanent record of the proceedings of all meetings of the Association and of the Executive Committee. He or she shall make those records and other appropriate Association documents accessible to Association members in a reasonable and convenient manner. (As amended April 28, 2001)

Section 10. The Treasurer shall receive and keep a record of the dues paid by the members. He or she shall receive and record all other funds of the Association. He or she shall disburse all funds, and such disbursements will be made on the authorization of the Executive Committee. He or she shall present at the annual meeting a report of the receipts and disbursements of the preceding year. (As amended April 28, 2001)

Section 11. The Editor shall edit and manage the official publication of the Association. He or she shall be assisted by an Editorial Board consisting of a representative from a college and a high school in each of the three regions of the State of Tennessee. These representatives shall be appointed by the Executive Committee and shall serve for a period of one year.

Section 12. The NCTM Representative shall be responsible for maintaining all appropriate contacts and correspondence between TMTA and the Affiliate Services Committee of NCTM and for representing TMTA at the Annual Delegate Assembly of NCTM. (Amended September 23, 2006)

Section 13. The Contest Coordinator shall be responsible for organizing and administering the Annual Mathematics Contest of TMTA and shall serve as Chair of the Contest Committee, the duties of which are designated in Article I, Section 4 of the By-Laws.

Section 14. The Examinations Director shall be responsible for acquiring and editing the necessary tests for the Annual Mathematics Contest and for verification of the statewide top ten scores in each test category. (Adopted May 1, 1993)

Section 15. The Statistician shall prepare, distribute, and maintain all relevant statistics related to each Annual Mathematics Contest, working closely with the Contest Coordinator and the Editor. (Adopted September 23, 2006)

Section 16. The Membership Coordinator shall serve on the Membership Committee and shall administer all matters pertaining to membership and membership recruitment as outlined by the Executive Committee. (Adopted May 2, 1987)

Section 17. The Conference Advisor shall chair the Conference Committee and shall work with the local host and program chair of the next annual meeting. (Adopted September 23, 2006)

Section 18. The Past-President shall serve on the Executive Committee in the role of advisor. He or she shall also serve as Chair of the Nominating Committee, the duties of which are designated in Article I, Section 2 of the By-Laws. (Adopted May 1, 1993)

#### ARTICLE V (Executive Committee and Board of Trustees)

Section 1. Between annual meetings of the Association, the Executive Committee shall act on behalf of the membership.

Section 2. A vacancy in the Executive Committee may be filled by a vote of the remaining members of the Committee.

Section 3. A majority of the Executive Committee shall constitute a quorum.

Section 4. The Executive Committee shall constitute a Board of Trustees of the Association.

#### ARTICLE VI (Rules of Order)

Section 1. The meetings shall be conducted under Robert's Rules of Order.

Section 2. Any resolution or action at an annual meeting shall be considered passed when approved by a majority of members present, except as otherwise provided in the Constitution.

#### ARTICLE VII (Amendments)

Section 1. This Constitution may be amended by a two-thirds vote of the members present at an annual meeting, provided the text of the proposed amendments has been given to the membership not less than one month before the annual meeting and provided either (a) or (b) below has been satisfied.

(a) the proposed amendments have been approved by the Executive Committee; or

(b) the proposed amendments have been given in writing to the Executive Committee by a member of the Association and have failed to gain the approval of the Executive Committee, and ten additional members of the Association have indicated in writing to the President their approval of the proposed amendments. (As amended May 12, 1962)

Section 2. The Association may be dissolved only after an amendment of this Constitution has been adopted that provides for the transfer to an organization with similar purpose of all funds remaining after the payment of all outstanding debts.

#### BY-LAWS

#### ARTICLE I (Standing Committees)

Section 1. A Program Committee shall be appointed by the President within three months after his or her election. This committee will have the responsibility of planning the program for the next annual meeting, and notifying the membership of the planned program at least one month in advance of the meeting. (As amended May 7, 1977)

Section 2. A Nominating Committee consisting of three to five members shall be appointed by the President at least six months before the annual meeting and shall be chaired by the Past-President. This committee shall be responsible for nominating officers of the Association. (As amended May 1, 1993)

Section 3. A Membership Committee shall be appointed by the President in consultation with the Membership Coordinator and shall consist of three vice-chairmen, one from West Tennessee, one from Middle Tennessee, and one from East Tennessee, and three members from each of the above designated divisions of the state appointed by the vice-chair of that division. This committee shall have the responsibility for organizing and promoting activities to solicit and maintain membership in the Association. (As amended May 11, 1963 and May 7, 1977)

Section 4. A Contest Committee shall be appointed by the President in consultation with the Contest Coordinator. This Committee shall have complete responsibility for the organization and administration of the annual Mathematics Contest of TMTA. (As amended May 7, 1977 and May 1, 1993)

#### ARTICLE II (Dues)

Section 1. The annual dues of members shall be set periodically by a vote of all Association members. (As amended May 14, 1966, May 8, 1976, May 10, 1986, and April 28, 2001)

Section 2. Membership dues for the ensuing year shall be due and payable at the annual meeting. If a person shall be in arrears at the end of the next annual meeting, he or she shall be ineligible to vote or hold office in the Association. He or she may later reinstate himself or herself and become a member in the same manner as one who has not previously held membership.

Section 3. A registration fee established by the Executive Committee will be collected from each person who attends the Annual Conference. (Adopted May 8, 1976 and amended April 28, 2001)

#### ARTICLE III (Publication)

Section 1. The official publication of the Association shall be the Tennessee Mathematics Bulletin. It shall be published under the directorship of the Editor at least twice a year and shall be sent to all members of the Association and such others as specified by the Executive Committee. (As amended May 7, 1977)

#### ARTICLE IV (Amendments)

Section 1. By-Laws may be adopted, amended, or repealed at any annual meeting by a majority vote of the members present, provided such changes in the By-Laws do not modify or conflict with the Constitution.

#### ARTICLE V (Profits)

Section 1. No income of the organization shall inure to the benefit of any member thereof or to any other individual. (As amended May 8, 1959)

#### ARTICLE VI (Affiliation)

Section 1. Organizations devoted to the improvement of mathematics teaching and learning in Tennessee may affiliate with TMTA after the following steps have been taken:

- (a) a letter requesting affiliation is sent from the organization to TMTA;
- (b) the request is approved by a vote of a majority of the TMTA Executive Committee; and

(c) the request is approved by a vote of a majority of members present at the next annual meeting of TMTA following approval by the Executive Committee.

Section 2. Affiliates shall in no way subrogate their autonomy as independent organizations, nor shall they require TMTA to act other than in accordance with its Constitution, By-Laws, and charter of affiliation with the National Council of Teachers of Mathematics.

Section 3. The chief executive officer or other officially designated representative of each TMTA affiliate shall be invited to attend all meetings of the Executive Committee of TMTA and be extended privileges of the floor, but shall not be a voting member.

Section 4. Affiliation with TMTA may be dissolved:

(a) by request of the affiliated organization through its presiding officer; or

(b) by the President of TMTA after approval by a vote of the Executive Committee, and members as indicated in Section 1. (As amended May 9, 1981)

ARTICLE VII (Disbursement of Funds upon Dissolution of the Organization)

If, at any time, the corporation shall cease to carry out the purposes as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after the payment of its liabilities, be paid over to an organization, selected by the final Executive Committee of the Association, which has similar purposes and has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue code of 1954 as now enacted or as it may hereafter be amended, and such assets and property shall be applied exclusively for such charitable, scientific, and educational programs.